

PERSONNEL

SPEECH AND LANGUAGE PATHOLOGIST Certificated Salary Schedule 07

DEFINITION

Under the supervision of the Director of Student Services, the Speech and Language Pathologist will provide diagnostic, remedial and consultative services for children with communication disorders; perform as support staff member in school to determine special needs of children who display speech, language and hearing difficulties.

MAJOR DUTIES AND RESPONSIBILITIES

1. Screen pupils for communicative disorders and select cases according to appropriate criteria as determined by speech and language pathologist and by state and federal guidelines
2. Employ assessment procedures, techniques and standardized tests necessary for thorough and accurate diagnosis of communication disorders
3. Convey pertinent communication skills information to appropriate personnel, including referrals for medical or other professional attention
4. Conduct initial and triennial assessments in areas of speech/language deficits for preschool through 8th grade students
5. Make a recommendation of eligibility to the IEP team in the area of articulation/phonology, abnormal voice, fluency, and language, based on assessments
6. Provide written reports for parent and applicable personnel after assessment is completed
7. Establish individual education plans for students admitted to program and reviews IEPs at least annually
8. Implement IEPs for pupils admitted to the program; provides therapy for individuals and/or groups
9. Maintain accurate and complete records of services, student data progress data, and contact logs
10. Meet all required assessment and IEP timelines as required by state and federal guidelines
11. Notify parents, administrators, and appropriate personnel of IEP meetings
12. Provide information and assistance to parents
13. Attempt to maintain a caseload that does not exceed the State recommended average of 55 persons per full time equivalent speech-language pathologist
14. Meet and confer with teachers about methods and techniques for dealing with special problems and modifying education programs for speech/language/hearing problems
15. Provide in-service training for teachers and parents as needed
16. Carry out appropriate follow-up procedures for pupils dismissed from the speech and language program
17. Participate in conferences and meetings
18. Pursue professional growth through education workshops and coursework
19. Assume responsibility for implementation of state and federal regulations as related to speech and language services
20. Perform other related duties as assigned

MINIMUM QUALIFICATIONS

California credential authorizing service in area of speech and language

PERSONNEL

EDUCATION

Bachelor's degree; Master's degree preferable; specialized and professional preparation as the commission may require.

Incorporated within one or more of the previously mentioned essential qualifications of this job description are the following:

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| 1. Seldom = Less than 25 percent | 3. Often = 51 – 75 percent |
| 2. Occasional = 25 – 50 percent | 4. Very Frequent = 76 percent and above |
| <u>3</u> | a. Ability to sit for extended periods of time. |
| <u>3</u> | b. Ability to stand for extended periods of time and ascend and descend steps. |
| <u>4</u> | c. Ability to see for the purpose of reading laws and codes, rules and policies, and other printed matter and observing students. |
| <u>4</u> | d. Ability to hear and understand speech at normal levels. |
| <u>4</u> | e. Ability to communicate so others will clearly understand a normal conversation. |
| <u>3</u> | f. Ability to bend and twist, kneel and stoop. |
| <u>2</u> | g. Ability to lift 50 lbs. |
| <u>1</u> | h. Ability to carry 25 lbs. |
| <u>3</u> | i. Ability to reach in all directions. |

TERMS OF EMPLOYMENT

1. Current DOJ and TB clearances

Adopted: March 11, 2003

Revised: June 23, 2020