

PERSONNEL

DISTRICT NURSE Certificated Salary Schedule 24

DEFINITION

Under the direction of the Director Student Services, the District Nurse will conduct health services and health education for school age children and case managed families with children 0-5. The District Nurse will strengthen the educational process through the improvement of the health status and expansion of the knowledge base of the student. The District Nurse will function in accordance with state law, district policy and procedures, HIPPA, and the Board of Registered Nurses.

REPRESENTATIVE DUTIES

1. Plan and implement the district health program
2. Assist in the formulation and appraisal of policies, standards, objectives, and budget of the district health program
3. Perform mandated health related screenings and subsequent referrals and follow up
4. Identify students with health concerns that have a potential to interfere with effective learning and actively participates in the assessment, evaluation, referral, and planning process in order to facilitate optimum learning.
5. Assist with programs directly related to the control of communicable diseases and conduct immunization programs to assure students are in compliance with state law
6. Conduct in-service trainings and serves as a resource person to staff, students and the community in the areas of health and safety.
7. Serve as the primary manager of health care services for children in the school setting through referrals to appropriate community resources and maintaining communication with parents, and all involved community practitioners and agencies to promote needed treatment
8. Conduct health and developmental assessments for Initial and Triennial IEP Assessments
9. Complete developmental assessments and consultation services during home visits to case managed families with children 0-5 years of age
10. Provide accompaniment and consultation services to Family Advocates during home visits to case managed families
11. Supervise and monitor first aid administration at the school site and provide emergency response when necessary
12. Supervise and monitor medication administration at the school site
13. Design and implement health maintenance plans to meet the individual needs of students incorporating physician's plans as needed
14. Serve on Student Assistance Teams, IEP Teams, and 504 Teams as necessary to coordinate integrated health services
15. Serve as an active participant in implementing any section or sections of a comprehensive health and nutrition instruction curriculum
16. Acquaint school personnel with available resources in the community
17. Report health hazards observed; interpret and keep abreast with laws and regulations regarding the district health program
18. Complete required county and state health reports

PERSONNEL

DESIREABLE QUALIFICATIONS

Personal Qualities:

1. Appearance, grooming, and personality which establish a good rapport with staff, students, parents, and community partners.

Ability to:

1. Ability to meet district standards for physical and mental health.
2. Incorporated within one or more of the previously mentioned essential qualifications of this job description are the following essential physical requirements

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|---------------|------------------------|------------------|------------------------|
| 1. Seldom | = Less than 25 percent | 3. Often | = 51-75 percent |
| 2. Occasional | = 25-50 percent | 4. Very Frequent | = 76 percent and above |

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| <u>2</u> | a. | Ability to sit for extended periods of time. |
| <u>3</u> | b. | Ability to stand for extended periods of time and ascend and descend steps. |
| <u>4</u> | c. | Ability to see for the purpose of reading laws and codes, rules and policies and other printed matter and observing students. |
| <u>4</u> | d. | Ability to hear and understand speech at normal levels. |
| <u>4</u> | e. | Ability to communicate so others will be able to clearly understand a normal conversation. |
| <u>3</u> | f. | Ability to bend and twist, kneel and stoop. |
| <u>2</u> | g. | Ability to lift 100 lbs. |
| <u>2</u> | h. | Ability to carry 50 lbs. |
| <u>3</u> | i. | Ability to reach in all directions. |

Education:

A Bachelor's degree, or higher, from an accredited institution

Credential:

Registered Nurse License; School Nurse Credential, and a Public Health Nursing Certificate

Terms of Employment

Must have DOJ and current TB clearance

Adopted: May 14, 2002
Revised: June 23, 2020