

## PERSONNEL

### CAFETERIA WORKER I

#### Salary Schedule 5 Range 3.5

#### DEFINITION

Under direction of Cafeteria Head Cook, to assist in preparing and serving foods in a cafeteria and salad bar; to clean kitchen and salad bar equipment and utensils; and to do related work as required.

#### EXAMPLES OF DUTIES

Washes and cuts vegetables; prepares salad bar items; may assist in more complex cooking and baking duties; sets up lunch counters including salad bar equipment as needed; portions and serves food; cleans serving and eating areas; cleans kitchen and cooking equipment; washes dishes; operates slicing, and dishwashing machines.

#### DESIRABLE QUALIFICATIONS

##### Knowledge of:

Methods of preparing sandwiches, salad bar, and related food items as well as those used in baking. Sanitation principles applicable to food serving and kitchen maintenance. Basic kitchen utensils and equipment.

##### Ability to:

1. Follow directions.
2. Exhibit manual dexterity.
3. Learn to operate common cafeteria appliances.
4. Learn to perform simple cooking and baking duties.
5. Maintain cooperative working relationships with those contacted.
6. Keep abreast of latest state and federal mandates.
6. Incorporated within one or more of the previously mentioned essential functions of this job description are the following essential physical requirements:

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|----------------------------------|---|
| 1. Seldom = Less than 25 percent | 3. Often = 51-75 percent                |
| 2. Occasional = 25-50 percent    | 4. Very Frequent = 76 percent and above |

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| <u>1</u> | a. Ability to sit for extended periods of time.  |
| <u>4</u> | b. Ability to stand for extended periods of time and ascend and descend steps.   |
| <u>3</u> | c. Ability to see for the purpose of reading laws and codes, rules and policies and other printed matter and observing students. |
| <u>4</u> | d. Ability to hear and understand speech at normal levels.   |
| <u>4</u> | e. Ability to communicate so others will be able to clearly understand a normal conversation.                                    |
| <u>4</u> | f. Ability to bend and twist, kneel and stoop.   |
| <u>3</u> | g. Ability to lift <del>400</del> 50 lbs.  |
| <u>3</u> | h. Ability to carry 50 lbs.  |
| <u>4</u> | i. Ability to reach all directions.  |

##### Experience:

None required.

##### Education:

High school diploma or GED. Basic computer skills.  
Safe Serve Certificate-Preferred

Adopted: Sept. 8, 1976  
Revised: January 11, 1994  
Revised: January 9, 1996  
Revised: March 8, 2005  
Revised: January 9, 2018